



# ***CITY OF FULSHEAR***

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## **FULSHEAR CITY COUNCIL MINUTES July 29, 2010**

### **ITEM 1. CALL TO ORDER**

A special meeting of the Fulshear City Council was called to order by Mayor, Thomas C. Kuykendall, Jr. at 6:07 p.m. Thursday, July 29, 2010 in the Fulshear City Hall, 30603 FM 1093, Fulshear, Texas and all citizens were welcomed. A quorum was present.

### **MEMBERS PRESENT**

Thomas C. Kuykendall, Mayor  
Stephen Gill  
Larry Beustring  
J. B. Collins  
Laverne Patterson

### **STAFF PRESENT**

J. Grady Randle, City Attorney  
Kristina Brashear, City Treasurer  
D. Gordon Offord, City Secretary  
Jeremy Young, Permit Officer  
Scott Head, Police Chief

### **MEMBERS ABSENT**

Jeff Roberts

### **OTHERS PRESENT**

None

### **2.Consider and take action on Resolution No. 2010-158A**

**Caption: Resolution of the City of Fulshear suspending the August 6, 2010 effective date CenterPoint Energy Houston electric LLC's requested rate change to permit the City time to study the request and to establish reasonable rates; approving cooperation with the Gulf Coast Coalition of cities; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which Resolution is passed is open to the Public as required by Law; requiring notice of this resolution to the Company and Legal Counsel.**

*A motion was made by Alderman Collins to adopt Resolution No. 2010-158A. It was seconded by Alderman Beustring. The motion was carried by the following Vote:*

*Ayes: Aldermen Beustring, Collins, Gill, and Alderwoman Patterson  
Nays: None*

### **3. DISCUSSION: 2010/2011 City of Fulshear Budget**



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*The topic of discussion was general budget items. The Council estimated that between Cross Creek Ranch and Fulshear Creek Development there will be 130 homes built within the next year. This budget will include the City Administrator position. There will be no raises for staff this year.*

*Mayor Kuykendall identified the following streets that will require repair and will be include as an expense for the 2010/2011 budget. (Streets are: Red Bird Lane, Syms @ Harris, Bois D'Arc, and culvert on Walker Lane.*

*Ms. Kristina Brashear gave an overview of last year's budget and compared to the proposed budget for the 2010/2011 budget. The majority of the City's revenue comes from sales tax and property taxes. Mayor Kuykendall stated that at present we are rebating about 1/3 of the property tax money back to the MUDs. This enables those subdivisions to be competitive with Westheimer Lakes.*

*Also, we are faced with charges from Bono Brothers and a fine from TCEQ (Texas Commission on Environmental Quality).*

*Sales Tax Revenue is better than a lot of other cities; however, it was over estimated in last year's budget. The restaurant, Texas Tradition, had to close for three months due to a fire and we loss about 3 months sales tax revenue. The amount of loss has been added to next year's budget.*

*Mayor Kuykendall stated that more homes will be built in the area of Fulshear ETJ which runs along FM 1463. He stated that this area was designated as the top home selling project in the area.*

*Plan Reviews generates \$350 per plan. For example, Plan A reviewed from the builder and first money goes to the inspector and all other monies come to the City. This means that if Plan A was reviewed five times, the inspector receives \$350 and the City would receive \$1400.00. Ms. Brashear stated that most inspectors only get \$150 per plan review. The Council had much discussion on this item. Mayor Kuykendall stated he would check out the City's obligations regarding the use of DPIS inspectors. It was decided that it would benefit the City to hire a fulltime inspector.*

*Police Chief Head had done some research on retirement benefits for City of Fulshear employees. We may be the only City in the county not having a retirement benefit plan. Police Chief Head has located a representative with TMRS (Texas Municipal Retirement System) who would be willing to give a presentation to the City of Fulshear Council and staff. At this point it does not appear the City will be able to offer this benefit as yet.*

*Mayor Kuykendall stated another area of concern for him was the health insurance. He stated that the City pays about \$500 per employee. He stated that C.J. Snipes (new City Administrator) wanted to add his wife and child and the cost was going to be an additional \$1400 per month. Mayor Kuykendall thought this figure was a little high and suggested we may want to shop around for other health insurance.*



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*Alderswoman Patterson stated that the part-time Maintenance crew has expressed they would like to be fulltime employees. (Mayor Kuykendall stated that in the winter months, they may not be needed fulltime and this maybe the reason they are part-time.) After much discussion it was decided to keep things the way they are for now.*

*Mayor Kuykendall stated that next year's budget will possibly be less as C.J. will have some expertise in some area and we will not require the attorney's assistance.*

*Mayor Kuykendall stated that the Ford 150 truck will become a vehicle for use by city's administrative staff. The older white truck will be repaired and used by the maintenance crew along with cab and half truck.*

*Mayor Kuykendall stated that he thought the maintenance cost for repairs could be cut since we have new tractors. Ms. Brashear stated that part of that money is for fuel cost. Currently \$10,000.00 has been reduced to \$3000.00.*

*Council budget looks okay. It includes travel for members wanting to attend the TML (Texas Municipal League) training.*

*We will view the budget for the Police Department now. Chief Head has requested two new officers and another police vehicle. He also discussed the need for a storage cabinet to properly maintain case files. There was a lot of discussion among the Council members. Police Chief Head stated that the coverage for the work week is 24-hours but on Saturdays and Sundays result in only 8-hours coverage for each day. Chief Head stated is hard to get part-time people to work every weekend. Chief Head suggested get rid of the part-time officers and hire another fulltime officer. Chief Head stated several scenarios to restructure the police department. Chief Head stated he would like to upgrade equipment for his department. Chief Head stated that the Permit department has a \$4,000.00 budget for training and yet the Police Department has the same amount for five employees. Ms. Brashear stated that was an oversight on her part. It was stated that the City cannot add any new officers at this time and refused to purchase another vehicle.*

*Alderman Gill questioned having a \$4,000.00 budget for training in Permits' office. Mr. Young, Permit officer, stated that he was trying to obtain the certification to be able to assist in completing inspections for the City. Mr. Young stated he had planned on obtaining four trainings this year. Mayor Kuykendall stated that if an individual receives paid training to advance him and he leaves at within "x-number of years" they must pay the money back since*



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*this was not a required training to do his or her current job. The figure for training for the Permit department was reduced to \$2,000.00. Police Chief Head inquired whether the City had an ordinance regarding "False Alarms". City Secretary, D. Gordon Offord, stated that she would have to research. Police Chief Head stated that might be another source of revenue for the City.*

*Mayor Kuykendall stated that the water and sewer revenue is not meeting the monthly expenses incurred and therefore rates will need to be increased. Mayor Kuykendall stated that the administrative cost for the water and sewer was coming from another source. It is clear that the Water and Sewer budget is not sufficient to take care of all its expenditures.*

*The budget for the Finance Director, City Secretary, City Hall, Municipal Court, and the Community Center was reviewed and no change was required. The benefit for retirement was included in each department budget but this line item may not be adopted in the 2011 budget. It was discussed that repairs are needed at the Community Center such as air conditioner replacement and ceiling tiles.*

*Alderman Beustring stated we are in the process of getting air conditioners replaced at City Hall. The previous administration had filed for a grant and requested 3 air conditioners; however, four are needed. The current administration plans to take advantage of getting the full grant money and has located a vendor that will replace all four for the amount of the grant.*

*Ms. Brashear will plug in changes requested by the Council and two more budget meetings are scheduled to be held to finalize the 2010/2011 budget.*

### **4. Adjourn**

*A motion was made by Alderman Collins to adjourn at 8:58 p.m. It was seconded by Alderwoman Patterson. The motion was carried by the following vote:*

*Ayes: Aldermen Beustring, Collins, Gill, and Alderwoman Patterson*

*Nays: None*

*Mayor Kuykendall announced meeting is adjourned.*

Approved: \_\_\_\_\_  
Mayor, Thomas C. Kuykendall, Jr.

Attest: \_\_\_\_\_  
City Secretary, D. Gordon Offord